

Burlington Cougar Club

Funding Request Presentation Guide

Thank you for partnering with the Burlington Cougar Club to support Burlington High School students. Coaches, sponsors, and student representatives are invited to present funding requests during club meetings.

Presentation Length

Please plan for a presentation of approximately 20–30 minutes, including questions and discussion.

Who Should Attend

- Coach, sponsor, or program representative
- Student representative(s), when appropriate
- Any additional individuals who can help explain the request and its impact

Presentation Outline

1. Program Overview
2. Goals and Vision
3. Funding Request
4. Need for Funding
5. Other Funding Sources
6. Student Impact
7. Questions & Discussion

Important Funding Considerations

The Burlington Cougar Club generally cannot fund items that are already provided through district funding unless those resources have been exhausted or a documented funding shortfall exists.

All funding requests and approvals are coordinated with and subject to review by Jake Trahern, Burlington High School Liaison to the Cougar Club, Athletic Director, and Dean of Students.